

17 MAY 1965

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Current Interest Items

1. New Executive Order on Employee Conduct

We have obtained copies of the new Executive Order on employee conduct and are studying its provisions to determine what changes may be required in our administrative regulations and handbook. GGC is also making an analysis of the new Order and has indicated that we will receive a copy of their memorandum.

2. Summer-Only Employees

Because of cancellations and withdrawals among the "selected" group of summer-only applicants, we had reached Number 353 on the ranking list as of 13 May to fill 331 openings. We have asked Security to check the next 50 candidates on the list against additional losses.

3. Early Retirement

At its regular meeting on 13 May 1965, the CIA Retirement Board recommended the designation of 27 participants. In addition, approval for voluntary retirement for 4 of these individuals was recommended.

Among the nominees to be considered for designation are several men who are already beyond mandatory retirement age under the new system. The Board has recommended to the Director of Personnel that he consider requesting a delegation of authority to extend such individuals for reasonable periods of time to permit their orderly separation following designation rather than their immediate retirement.

Signal

Emmett D. Echols
Director of Personnel

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OD/Pers/ [redacted] (17 May 1965)
Approved For Release 2001/07/12 : CIA-RDP80-01826R000300140001-7

DOCUMENT NO. _____
NO CHANGE IN CLASS. []
* UNCLASSIFIED
CLASS. CHANGED TO: TS S C
NEXT REVIEW DATE: _____
AUTH: HR 70-2
DATE: 16/03/82 REVIEWER: 018554

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